



# Harrietstown Housing Authority

*A Place to Live is more than a Roof over your Head*

*Happy Healthy Attitudes*

August 2023  
Volume 23, Issue 8

## SARAH'S NEWS

Inspections are part of life at the Housing Authority. Pest inspections, smoke alarm inspections, fire extinguisher inspections, annual inspections, housekeeping inspections – the list seems endless. While bothersome, the intent of each and every one of these inspections is the safety and wellbeing of residents.

With the new lease and attachments/policies going into effect September 4, please be mindful of provisions relating to inspections.

Section 16 of the Lease, Access by Authority, states the Housing Authority needs to provide 48 hours written notice to perform routine inspections, preventive maintenance, pest management inspections and treatment, or to show the unit for re-renting. It also states the Housing Authority may enter the dwelling unit at any time without advance notice when there is reasonable cause to believe an emergency exists.

Section 20(b)(17) of the Lease, Termination by Authority, includes “failure to allow inspection of the dwelling unit” as a cause for termination of the lease.

Attachment I, Bed Bug Policy, underscores the importance of participating in, and being prepared for, inspections/treatments. Section 2(b) reads, “If a tenant declines any regularly scheduled inspections and/or preventive treatments, the tenant is responsible for the full cost of any treatment of any subsequent infestation that occurs in the next six calendar months.” Section 2(c) reads, “If the condition of a tenant’s unit or the status of any animal(s) (loose, not confined to bathroom) is such that any inspection and/or preventive treatment is not possible, the tenant is responsible for the full cost of any treatment of any subsequent infestation that occurs in the next six calendar months.” And, Section 2(d) reads, “A regularly scheduled inspection and/or preventive treatment can be declined with good cause. Good cause is defined as an unavoidable conflict which seriously affects the health, safety, or welfare of the household. The Housing Authority may request documentation of good cause.”

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### HHA BOARD OF COMMISSIONERS

Rich Loeber (Chair)  
 Allen Dunham (Vice Chair)  
 Rachel Karp  
 Eugene O’Dell  
 Amy Oliveras  
 Susan Steen  
 Vacancy



## TID BITS FROM DAVID SEGRIST

Oh the life of a maintenance employee. Sometimes rewarding, but often times frustrating.

It's sort of a yin-yang thing. Our two staff members take great pride in their work and strive to perform their tasks with aplomb. Rewarded with the sense of a job well done!  
\*Yin\*

Assigned an apartment to make ready for another incoming tenant. Place the key in the door, swing the door open (maybe), and lo and behold! Mountains of trash, broken furniture, rotting food on the counters, clogged sinks, and maybe a surprise in the bathroom all waiting for their attention. \*Yang\*

One might think that this scenario is an exaggeration, but it's more the norm than the exception. Having prepared an apartment even 6 months prior, only to respond to a work order and find that same apartment somewhat destroyed can take the wind out of your sails very quickly.

The point trying to be made here is: in a time where a lot of people aren't even working because they might get dirty, our maintenance staff suck it up and dive right in.

Handling apartment preparations, performing work orders, responding to emergency situations are all in a day's work and for some reason our staff continues to show up every work day to face the unknown.

So let's all remember that with out them, you could be living out in the woods.

Give maintenance a break.

### SUBMITTING WORK ORDERS

**No work will be performed without a proper work order request**

Call system 518 891-3050, Ext. 106 or Option 3  
Email or Text request to [hhaworkorder@gmail.com](mailto:hhaworkorder@gmail.com)

**LEAVE DETAILED MESSAGE, THAT INCLUDES:**

- ◇ Name and apartment #
- ◇ Phone number/text-able cell phone number or email address for communication and scheduling
- ◇ Description of problem – attach photo if possible
- ◇ Are any pets in the apartment?
- ◇ Time slot preferred for work to be completed
  - ◇ 9:00am to 11:00 am, or
  - ◇ 1:00 pm to 3:00 pm

***Requests deemed emergency are not subject to 24-hour prior notice to enter apartments***

## IRENE'S THOUGHTS



### August Monthly Celebrations

- ◆ Admit You're Happy Month
- ◆ Family Fun Month
- ◆ Dog Days of Summer – July 3 – August 11
- ◆ International Pirate Month
- ◆ National Catfish Month
- ◆ National Eye Exam Month
- ◆ National Golf Month
- ◆ National Picnic Month
- ◆ Peach Month
- ◆ Romance Awareness Month
- ◆ Water Quality Month

<https://www.holidayinsights.com/moreholidays/august.htm>

Get out and enjoy! We all know how short our summers are.

### INTERESTED IN HOUSING ASSISTANCE?

If you are not currently living in the Lake Flower high rise or Algonquin Apartments, and you are not currently participating in the Housing Choice Voucher program, don't be shy!

If you are interested in assistance, you should start the process of determining your eligibility. You can go onto our website to print out an application and either drop it off at the office or in the mail. you can also call us and have us mail you an application or stop by to pick up an application. See contact information on last page.

You must be at least 18 years old, and a United States citizen or a non-citizen who has eligible immigration status. Single persons are eligible, as well as households with or without children. HUD commonly refers to a household as a "family," so don't let that term confuse you. A "family" consists of one or more persons, and having children is not required to be considered a "family."





# AUGUST 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	<p><b>RED: ALGONQUIN COMMUNITY ROOM</b>  <b>PURPLE: L.F. COMMUNITY ROOM</b>  <b>GREEN: L.F. BOARD ROOM</b></p>	

Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Feeling Grateful

### Word Search

What are YOU thankful for on Thanksgiving Day and all the other days of the year? Here are a few ideas to get you started.

- ANIMALS
- BED
- BIRTHDAY
- BOOKS
- CARS
- CHALLENGES
- DAD
- EARTH
- FAMILY
- FLOWERS
- GRANDPARENTS
- HEALTH
- HEARING
- HEART
- HOME
- ICE CREAM
- JOKES
- LAUGHTER
- LUNGS
- MOM
- MOON
- MUSIC
- NATURE
- OXYGEN
- POPCORN

L	E	R	D	I	D	N	V	I	K	B	S	T	E	A	C	H	E	R
X	Q	I	A	C	C	D	V	G	P	S	R	E	W	O	L	F	V	S
T	Q	Q	D	E	S	J	Q	E	S	L	A	O	R	G	U	Q	T	Z
A	R	Y	G	C	R	B	G	T	Z	T	C	O	J	U	Z	C	E	C
S	T	N	E	R	A	P	D	N	A	R	G	X	N	H	T	S	F	M
T	W	M	A	E	T	J	N	N	E	I	S	Y	P	Z	R	A	K	S
E	O	A	R	A	S	M	I	O	A	D	I	G	W	G	Y	A	N	E
H	B	S	T	M	X	M	C	T	O	I	V	E	A	N	Q	O	I	G
C	S	I	H	Z	A	B	Z	V	R	M	K	N	N	I	V	B	L	N
U	B	Z	Z	L	Z	N	O	I	T	A	C	A	V	D	Q	O	H	E
O	H	P	S	U	N	S	H	I	N	E	E	Y	N	A	L	Q	H	L
T	G	O	F	B	I	R	T	H	D	A	Y	H	X	E	K	T	U	L
D	E	P	Q	C	P	X	P	T	Y	K	H	E	A	R	I	N	G	A
X	X	C	T	H	G	I	S	L	F	A	M	I	L	Y	G	B	F	H
S	K	O	O	B	W	C	M	A	E	H	Z	U	G	S	V	B	E	C
X	F	R	Q	V	H	U	V	E	I	G	H	J	R	D	M	Q	U	D
D	G	N	S	O	S	I	N	H	V	T	M	S	F	S	E	O	H	S
S	Z	E	O	I	L	L	E	M	S	E	K	O	J	F	I	J	M	B
Z	Z	L	C	L	A	U	G	H	T	E	R	H	Z	P	H	L	A	A

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Why do bees have sticky hair?



Because they use honey combs!

**WHEN DO YOU GO AT RED, AND STOP AT GREEN?**



**WHEN YOU'RE EATING A SLICE OF WATERMELON!**

## RESIDENT NEWS AND ISSUES...By Tammy Burdt

Summer is in full swing!! We are getting a lot of rain this year!! Have you been able to catch a few concerts in the park or the Farmer's Market? I hope so. All the county fairs are coming up, too. Plenty to do in the Adirondacks in the summer. Of course, there are the usual activities such as boating, swimming, hiking, camping, etc. Enjoy. Before you know it, fall will be here!

The following are observances and events for the month of August: Full Moon (Sturgeon) 1<sup>st</sup>, National Chocolate Chip Cookie Day 4<sup>th</sup>, Franklin County Fair 6<sup>th</sup> – 13<sup>th</sup>, National Book Lover's Day 9<sup>th</sup>, National Bowling Day & International Youth Day 12<sup>th</sup>, National Left Hander's Day 13<sup>th</sup>, National Relaxation Day 15<sup>th</sup>, Essex County Fair 16<sup>th</sup> – 20<sup>th</sup>, National Senior Citizen's Day 21<sup>st</sup>, and Women's Equality Day 26<sup>th</sup>.

**Lake Flower News:** The awnings are coming closer to fruition. The bed bug canine came through the end of July. Everything looked good. No creepy, crawlies to be found! Lake Flower had one tenant move-in, and three tenants move out during the month of July.

**Algonquin News:** Thank you to the tenants who take the time to keep their lawns clear and even put in flowers and such to brighten up their units. It makes a big difference and looks great! Just a reminder, if you have a fire pit in your back yard, make sure that it has a cover and only burn wood in the pit. Do not burn your regular trash or plastic as it contains toxic fumes that reach your neighbors' yards. Also, be mindful of the hour and the volume level of your voices when enjoying your backyard. Several families have young children that go to bed early and the loud gatherings can disturb your neighbors. The Algonquin apartments had no tenants move-in, and no tenants move-out during the month of July.

### REMINDERS:

- ◆ Please make sure your rent is paid. If you are having difficulties, please call the office and set up a repayment agreement.
- ◆ Lake Flower Apartments and the Algonquin Apartments are non-smoking facilities. Smoking of any kind is not allowed in apartments, in yards, or anywhere on the property. This is a violation of the terms of the lease agreement.

Stay Safe & Enjoy your summer!

## Bed Bug Information

### ***Where should you look?***

- Mattress (piping, sides, underside)
- Box spring (remove ticking)
- Bed frame
- Linens
- Furniture – seams, pleats, piping, joints
- Corners and drawers of desks, dressers, etc.
- Door, window, and baseboard trim
- Items on the floor

### ***What should you look for?***

- All life stages: eggs, nymphs, adults
- Skin casts
- Blood spots

### ***How do you avoid them?***

Carefully inspect all used furniture, linens, and clothing before bringing them into your home.

- Wash and dry clothes on hottest setting items can stand. Transport clothes in plastic bags. Do not put clean clothes in bags used to transport dirty clothes. Throw those away!
  - Vacuum frequently.
  - Remove clutter.

If possible, use a high powered flashlight when looking around your unit. If you find a bed bug, notify staff immediately. Staff and you will work together to prepare for any needed treatment. Don't delay. It's much easier to treat one or two than it is twenty or thirty. Again, successful eradication requires resident involvement and cooperation.

The sooner we know, the lower the cost to you.

## ***Our Mission***

*The mission of the Harrietstown Housing Authority is to provide public housing and tenant-based assistance program residents with clean, safe and affordable housing in a non-discriminatory manner.*

*The Harrietstown Housing Authority is committed to operating in an efficient, fiscally prudent, ethical and professional manner.*

*The HHA will encourage and monitor partnerships with appropriate community agencies in order to improve the quality of the resident's lives.*

## **Our Staff**

### **EXECUTIVE DIRECTOR**

Sarah A. Clarkin

### **HOUSING ASSISTANT**

Tammy Burdt

### **HOUSING CHOICE VOUCHER SPECIALIST RESIDENT SERVICES COORDINATOR**

Irene Snyder

### **FACILITIES MANAGER**

David Siegrist

### **MAINTENANCE STAFF**

John Burns  
Patrick Giblin

### **ACCOUNT CLERK**

Kathy Scriver



## **Harrietstown Housing Authority**

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Suite 1  
Saranac Lake, NY 12983

Phone: 518-891-3050  
Fax: 518-891-3630  
[www.harrietstownha.org](http://www.harrietstownha.org)

### **HHA Office Hours**

9:00 a.m.-1:00 p.m.

**After Hours Emergency Call Number  
(518) 923-1082**

### **Get the Newsletter Via E-Mail!**

We encourage those with access to e-mail to sign up for e-mail delivery of the monthly newsletter. To sign up, send a quick e-mail to [kscriver@harrietstownha.org](mailto:kscriver@harrietstownha.org). The newsletter is also available on the website: [www.harrietstownha.org](http://www.harrietstownha.org)