



# Harrietstown Housing Authority

*A Place to Live is more than a Roof over your Head*

*Happy Healthy Attitudes*

June 2023  
Volume 23, Issue 6

## SARAH'S NEWS

It's time to get NSPIRE'd!

HUD has enacted a new physical inspection protocol called NSPIRE. Whereas the physical inspection protocol that has been used, known as UPCS, prioritized public areas, NSPIRE prioritizes units. Generally, NSPIRE includes three types of inspection.

Annual inspections - Like UPCS, housing authorities must inspect all units at least annually. While not scored, these inspections identify maintenance and modernization needs, and generate work orders. The Housing Authority will continue to contract with an outside entity to undertake the comprehensive annual inspection.

NSPIRE Inspections—These are conducted mainly by contract inspectors every one to five years (as opposed to every one to three years under UPCS), depending on a property's previous inspection score. NSPIRE inspections focus on deficiencies deemed to be the most important indicators of housing quality. Given the results of our last inspection, we anticipate an inspection later this year.

Additional Inspections - Third, HUD federal and contract inspectors may conduct additional inspections, which may be triggered by poor property conditions. These inspections can also be requested by other HUD offices. These inspections may use the highest sampling rate.

NSPIRE establishes three inspectable areas (as opposed to five under UPCS): Unit, Inside, and Outside. To ensure that all residents live in safe, habitable homes, the items and components located inside the building, outside the building, and within the units of HUD housing must be functionally adequate, operable, and free of health and safety hazards.

Generally, scoring of units comprises 50% of the overall score. Scoring for inside and outside comprise 25% each of the overall score. Tenants' care of their units, e.g., housekeeping and damages, will carry significant weight in scoring. As always, compliance with the housekeeping policy and reporting of damages are strongly advised.

*\*Some of the above was taken directly from HUD's website.*

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### HHA BOARD OF COMMISSIONERS

Allen Dunham (Vice Chair)  
Rich Loeber  
Eugene O'Dell  
Susan Steen  
Vacancy  
Vacancy  
Vacancy

## TID BITS FROM DAVID SIEGRIST

Journey unfolds as June awakens,  
Underneath the sky's endless canvas,  
Nature's symphony whispers in tune,  
Euphoria blooms as the days commune.



### SUBMITTING WORK ORDERS

**No work will be performed without a proper work order request**

Call system 518 891 3050, Ext. 106 or Option 3

Email or Text request to

[hhaworkorder@gmail.com](mailto:hhaworkorder@gmail.com)

**LEAVE DETAILED MESSAGE, THAT INCLUDES:**

◇Name and apartment #

◇Phone number/text-able cell phone number or email address for communication and scheduling

◇Description of problem – attach photo if possible

◇Are any pets in the apartment?

◇Time slot preferred for work to be completed


◇9:00am to 11:00 am, or


◇1:00 pm to 3:00 pm


***Requests deemed emergency are not subject to 24-hour prior notice to enter apartments***

# IRENE'S THOUGHTS


## JUNE REMINDERS



Make time for fun, rest, and  love

 Authenticity makes you *shine*

You are worthy of love and attention 

Always be  kinder than you need to

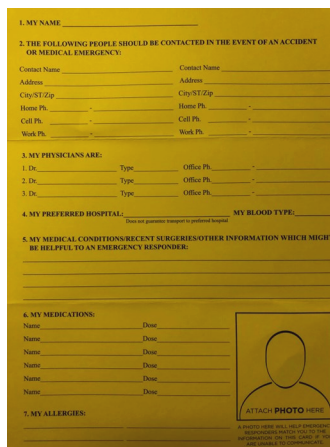
You always have a  choice

 Growth is not always visible 

OurMindfulLife.com

On May 11, Tammy and I were part of the Community Job Fair and Resource Day in the park. Not only did we get to enjoy the sunshine, but we were also able to talk to others about the programs the Harriestown Housing Authority has to offer and hear about other programs.

On May 16, members of the Saranac Lake Rescue Department came to the high-rise and helped residents complete the “Yellow Dot” form. These are forms to have in your apartment in the event you need the rescue and are not able to tell them your meds or contact information. I have more forms in my office if you were not able to attend but would still like the form. Chief Perrotte, Sergeant LaBar and Officer Sharlow, from the Saranac Lake Police Department also came to the high-rise to talk about Identity Theft. They left some information if anyone would like to read about how to protect yourself.



The form is titled "YELLOW DOT" and contains the following sections:

- 1. MY NAME: \_\_\_\_\_
- 2. THE FOLLOWING PEOPLE SHOULD BE CONTACTED IN THE EVENT OF AN ACCIDENT OR MEDICAL EMERGENCY:
  - Contact Name: \_\_\_\_\_ Address: \_\_\_\_\_
  - City/ST/Zip: \_\_\_\_\_ City/ST/Zip: \_\_\_\_\_
  - Home Ph: \_\_\_\_\_ Home Ph: \_\_\_\_\_
  - Cell Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_
  - Work Ph: \_\_\_\_\_ Work Ph: \_\_\_\_\_
- 3. MY PHYSICIANS ARE:
  - 1. Dr. \_\_\_\_\_ Type: \_\_\_\_\_ Office Ph: \_\_\_\_\_
  - 2. Dr. \_\_\_\_\_ Type: \_\_\_\_\_ Office Ph: \_\_\_\_\_
  - 3. Dr. \_\_\_\_\_ Type: \_\_\_\_\_ Office Ph: \_\_\_\_\_
- 4. MY PREFERRED HOSPITAL: \_\_\_\_\_ MY BLOOD TYPE: \_\_\_\_\_  
(Does not guarantee transport to preferred hospital)
- 5. MY MEDICAL CONDITIONS/RECENT SURGERIES/OTHER INFORMATION WHICH MIGHT BE HELPFUL TO AN EMERGENCY RESPONDER:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 6. MY MEDICATIONS:
  - Name: \_\_\_\_\_ Dose: \_\_\_\_\_
  - Name: \_\_\_\_\_ Dose: \_\_\_\_\_
  - Name: \_\_\_\_\_ Dose: \_\_\_\_\_
  - Name: \_\_\_\_\_ Dose: \_\_\_\_\_
  - Name: \_\_\_\_\_ Dose: \_\_\_\_\_
  - Name: \_\_\_\_\_ Dose: \_\_\_\_\_
- 7. MY ALLERGIES: \_\_\_\_\_

At the bottom right, there is a box labeled "ATTACH PHOTO HERE" with a small icon of a person's head.

## INTERESTED IN HOUSING ASSISTANCE?

If you are not currently living in the Lake Flower high rise or Algonquin Apartments, and you are not currently participating in the Housing Choice Voucher program, don't be shy!

If you are interested in assistance, you should start the process of determining your eligibility. You can go onto our website to print out an application and either drop it off at the office or in the mail. you can also call us and have us mail you an application or stop by to pick up an application. See contact information on last page.

You must be at least 18 years old, and a United States citizen or a non-citizen who has eligible immigration status. Single persons are eligible, as well as households with or without children. HUD commonly refers to a household as a “family,” so don't let that term confuse you. A “family” consists of one or more persons, and having children is not required to be considered a “family.”





# June 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>RED: ALGONQUIN COMMUNITY ROOM</b> <b>PURPLE: L.F. COMMUNITY ROOM</b> <b>GREEN: L.F. BOARD ROOM</b>				1	2	3
4	5		7	8 	9	10
11	12	13	14 	15	16	17
	We will be <b>CLOSED</b> June 19th In observance of <b>Juneteenth</b> 	20	21  HHA Annual Meeting 4 pm	22	23	24
25	26	27	28	29	30	





## RESIDENT NEWS AND ISSUES...By Tammy Burdt

June 2023!! Wow, how did that happen so quickly? The days are finally longer and warmer. The scenery is absolutely beautiful with all the new buds on the trees. I don't even want to mention the black flies! School is almost out, and the children's concerts, graduations, and field days are upon us. In addition, summer sports will be in full swing. I hope everyone gets a chance to enjoy.



Happy Father's Day to all the fathers out there.



The office will be closed on Monday, June 19<sup>th</sup> in observance of the Juneteenth Holiday.

The following are observances for the month of June: Full Moon (Strawberry) 3<sup>rd</sup>, D-Day 6<sup>th</sup>, World Oceans Day 8<sup>th</sup>, Lake Placid Marathon/Half Marathon 11<sup>th</sup>, Flag Day 14<sup>th</sup>, Father's Day 18<sup>th</sup>, Juneteenth 19<sup>th</sup>, First Day of Summer 21<sup>st</sup>, Last Day of School & High School Graduation 23<sup>rd</sup>, Tupper Lake Tinman Triathlon 24<sup>th</sup>, and Lake Placid Horse Show June 27<sup>th</sup> – July 2<sup>nd</sup>.



**Lake Flower News:** Talks and plans continue regarding the replacement of the awnings. There has been a lot of activity at the high-rise lately, including a water leak! Thanks to a contractor and the maintenance staff, we believe we have it under control. Lake Flower had one tenant move-in and one tenant move-out during the month of May.

**Algonquin News:** Talks and plans continue regarding the repair of the parking lot. Several tenants have planted flowers and they look beautiful. Thank you for making the apartments look warm and welcoming. With summer upon us, please make sure your children are aware of the dangers of riding their bikes in the parking lot. Please watch for cars and keep your children supervised. Also, make sure the bicycles are not left in the walkways. This presents a hazard to both guests, Housing Authority staff, and delivery personnel. The Algonquin apartments had zero tenants move-in and zero tenants move-out during the month of May.

Reminder: Please make sure your rent is paid. If you are having difficulties, please call the office and set up a repayment agreement if necessary.

## Bed Bug Information

### *Where should you look?*

- Mattress (piping, sides, underside)
- Box spring (remove ticking)
- Bed frame
- Linens
- Furniture – seams, pleats, piping, joints
- Corners and drawers of desks, dressers, etc.
- Door, window, and baseboard trim
- Items on the floor

### *What should you look for?*

- All life stages: eggs, nymphs, adults
- Skin casts
- Blood spots

### *How do you avoid them?*

Carefully inspect all used furniture, linens, and clothing before bringing them into your home.

- Wash and dry clothes on hottest setting items can stand. Transport clothes in plastic bags. Do not put clean clothes in bags used to transport dirty clothes. Throw those away!
- Vacuum frequently.
- Remove clutter.

If possible, use a high powered flashlight when looking around your unit. If you find a bed bug, notify staff immediately. Staff and you will work together to prepare for any needed treatment. Don't delay. It's much easier to treat one or two than it is twenty or thirty. Again, successful eradication requires resident involvement and cooperation.

The sooner we know, the lower the cost to you.



## Our Mission

*The mission of the Harrietstown Housing Authority is to provide public housing and tenant-based assistance program residents with clean, safe and affordable housing in a non-discriminatory manner.*

*The Harrietstown Housing Authority is committed to operating in an efficient, fiscally prudent, ethical and professional manner.*

*The HHA will encourage and monitor partnerships with appropriate community agencies in order to improve the quality of the resident's lives.*

## Our Staff

### EXECUTIVE DIRECTOR

Sarah A. Clarkin

### HOUSING ASSISTANT

Tammy Burdt

### HOUSING CHOICE VOUCHER SPECIALIST RESIDENT SERVICES COORDINATOR

Irene Snyder

### FACILITIES MANAGER

David Siegrist

### MAINTENANCE STAFF

John Burns

Patrick Giblin

### ACCOUNT CLERK

Kathy Scriver



## Harrietstown Housing Authority

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Saranac Lake, NY 12983

Phone: 518-891-3050  
Fax: 518-891-3630  
[www.harrietstownha.org](http://www.harrietstownha.org)

### HHA Office Hours

9:00 a.m.-1:00 p.m.

**After Hours Emergency Call Number**  
**(518) 923-1082**

### Get the Newsletter Via E-Mail!

We encourage those with access to e-mail to sign up for e-mail delivery of the monthly newsletter. To sign up, send a quick e-mail to [kscriver@harrietstownha.org](mailto:kscriver@harrietstownha.org).

The newsletter is also available on the website:  
[www.harrietstownha.org](http://www.harrietstownha.org)