



# Harrietstown Housing Authority

*A Place to Live is more than a Roof over your Head*

*Happy Healthy Attitudes*

September 2024  
Volume 24, Issue 9

## SARAH'S NEWS

*Wishing You All the Best*

My last day in the office is September 27; so, this is my last article for the Housing Authority newsletter. I'm grateful to have met so many wonderful people while working at the Housing Authority. These wonderful people include residents; staff; commissioners; directors; elected officials; local, regional and state employees; HUD personnel; professional service providers; contractors; and, those who work for not-for-profit organizations and foundations.

So many have helped and supported me during my time here. First and foremost, I want to thank the staff. Current staff include Tammy Burdt (Housing Assistant), Irene Snyder (Housing Choice Voucher Specialist and Resident Services Coordinator), Kathy Scriver (Account Clerk), David Siegrist (Facilities Manager), John Burns (Maintenance Worker) and Patrick Giblin (Maintenance Worker). Every one of them works hard and does what needs to be done. Without them, the Housing Authority does not function. During my 12 ½ years here, many have sat on the Board of Commissioners serving their community. Too many to name here. I worked most closely with the Board Chairs, including Mary Lawthers, Emily Fogarty, Jim Connolly, and Rich Loeber. While not mentioned often in this newsletter, I also thank those who served on the Board of Directors of the Adirondack Housing Development Corporation. Board Presidents include Allen Dunham, Bob Laba, and Pam Palumbo.

I am thrilled Patrick Murphy is taking over as Executive Director. I've worked with Patrick on a number of projects over the years and have no doubt he will do a wonderful job.

All my best to all of you.

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### HHA BOARD OF COMMISSIONERS

- Rich Loeber (Chair)
- Amy Oliveras (Vice Chair)
- Carrie Bradley
- Bryon Connolly
- James Edmonds
- Rachel Karp
- David Michael

## TID BITS FROM DAVID SIEGRIST

Certainly time is marching on very fast it seems. There will be a lot to do over the next couple of months and, with a new director coming on board, it could get crazy around here. He will be thrown into the shark tank but will have some seasoned divers to assist him for a while.

New propane tanks are being installed at Lake Flower to increase the run time on the generator should an extended power interruption take place.

Annual inspections , which most tenants look forward to, will take place mid-month. Fire extinguishers will be serviced for everyone's protection.

Maintenance is working very hard to finish getting units ready for tenants. It's been difficult with vacations, sick time, and the everyday unknowns that take a lot of time.

Hopefully, we have time to do the lawns a couple more times. This was added to maintenance duties this year and takes some time to complete.

Hope everyone is looking forward to going back to school. I'm sure everyone is happy. I always looked forward to a new pair of shoes.

Yes, time marches on. And on, and on, and on.....

### SUBMITTING WORK ORDERS

**No work will be performed without a proper work order request**

Call system 518 891 3050, Ext. 106 or Option 3  
Email or Text request to [hhaworkorder@gmail.com](mailto:hhaworkorder@gmail.com)

**LEAVE DETAILED MESSAGE, THAT INCLUDES:**

- ◇Name and apartment #
- ◇Phone number/text-able cell phone number or email address for communication and scheduling
- ◇Description of problem – attach photo if possible
- ◇Are any pets in the apartment?
- ◇Time slot preferred for work to be completed
  - ◇9:00am to 11:00 am, or
  - ◇1:00 pm to 3:00 pm

***Requests deemed emergency are not subject to 24-hour prior notice to enter apartments***

## IRENE'S THOUGHTS

# Housing Choice Vouchers Fact Sheet

### Am I eligible?

Eligibility for a housing voucher is determined by the PHA based on the total annual gross income and family size and is limited to US citizens and specified categories of non-citizens who have eligible immigration status. In general, the family's income may not exceed 50% of the median income for the county or metropolitan area in which the family chooses to live. By law, a PHA must provide 75 percent of its voucher to applicants whose incomes do not exceed 30 percent of the area median income. Median income levels are published by HUD and vary by location. The PHA serving your community can provide you with the income limits for your area and family size.

During the application process, the PHA will collect information on family income, assets, and family composition. The PHA will verify this information with other local agencies, your employer and bank, and will use the information to determine program eligibility and the amount of the housing assistance payment.

If the PHA determines that your family is eligible, the PHA will put your name on a waiting list, unless it is able to assist you immediately. Once your name is reached on the waiting list, the PHA will contact you and issue to you a housing voucher.

[https://www.hud.gov/topics/housing\\_choice\\_voucher\\_program\\_section\\_8#hcv02](https://www.hud.gov/topics/housing_choice_voucher_program_section_8#hcv02)

Please contact Irene at 518 891-3050 ext. 105 to find out if you are eligible.

### INTERESTED IN HOUSING ASSISTANCE?

If you are not currently living in the Lake Flower high rise or Algonquin Apartments, and you are not currently participating in the Housing Choice Voucher program, don't be shy!

If you are interested in assistance, you should start the process of determining your eligibility. You can go onto our website to print out an application and either drop it off at the office or in the mail. you can also call us and have us mail you an application or stop by to pick up an application. See contact information on last page.

You must be at least 18 years old, and a United States citizen or a non-citizen who has eligible immigration status. Single persons are eligible, as well as households with or without children. HUD commonly refers to a household as a "family," so don't let that term confuse you. A "family" consists of one or more persons, and having children is not required to be considered a "family."





# September 2024



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 	3	4	5 	6	7
8	9	10 8-3 WIC Clinic		12	13	14
15	16	17	18 HHA Board Meeting 4pm	19	20	21
22	23	24	25	26	27	28
29	30	<b>RED: ALGONQUIN COMMUNITY ROOM</b> <b>PURPLE: L.F. COMMUNITY ROOM</b> <b>GREEN: L.F. BOARD ROOM</b>				

**FIND 12 HIDDEN ANIMALS IN THE PICTURE**

ANSWER →



## RESIDENT NEWS AND ISSUES...By Tammy Burdt

School will be starting soon. Summer breezed by. Lots of changes are coming our way and not just the leaves. Sarah Clarkin'S last day with us will be September 27, 2024. I want to wish her well and thank her for being a terrific boss all these years! Her dedication to the Harriestown Housing Authority and Adirondack Housing Development Corporation (Helen Hill Apartments) has been phenomenal. Our new Executive Director, Patrick Murphy, will begin September 3, 2024. Welcome aboard!!

The following are observances for the month of September: Labor Day 2<sup>nd</sup>, National Wildlife Day 4<sup>th</sup>, National Grandparent's Day 8<sup>th</sup>, Constitution Day 17<sup>th</sup>, Full Moon (Harvest) 17<sup>th</sup>, First Day of Autumn 22<sup>nd</sup>, National Voter Registration Day 24<sup>th</sup>, and National Coffee Day 29<sup>th</sup>.

**The office will be closed on Monday, September 2, 2024 in observance of Labor Day.**

**Lake Flower News:** The Lake Flower Apartments received a new air conditioning/heater unit in the Community Room. The installation of two new propane tanks in the back of the high-rise begins soon. The Lake Flower Apartments had no tenant move-out, and no tenant move-in during the month of August.

**Algonquin News:** School will be starting soon! Please be careful of children and stopped school buses entering and exiting the apartments. The Algonquin Apartments had one tenant family move-out, and no tenant families move-in during the month of August.

**Reminder: Lake Flower Apartments and the Algonquin Apartments are non-smoking facilities. Smoking **of any kind** is not allowed in apartments, in yards, or anywhere on the property. This is a violation of the terms of the lease agreement.**

Stay safe. be responsible and be kind!

## Bed Bug Information

### *Where should you look?*

- Mattress (piping, sides, underside)
- Box spring (remove ticking)
- Bed frame
- Linens
- Furniture – seams, pleats, piping, joints
- Corners and drawers of desks, dressers, etc.
- Door, window, and baseboard trim
- Items on the floor

### *What should you look for?*

- All life stages: eggs, nymphs, adults
- Skin casts
- Blood spots

### *How do you avoid them?*

Carefully inspect all used furniture, linens, and clothing before bringing them into your home.

- Wash and dry clothes on hottest setting items can stand. Transport clothes in plastic bags. Do not put clean clothes in bags used to transport dirty clothes. Throw those away!
  - Vacuum frequently.
  - Remove clutter.

If possible, use a high powered flashlight when looking around your unit. If you find a bed bug, notify staff immediately. Staff and you will work together to prepare for any needed treatment. Don't delay. It's much easier to treat one or two than it is twenty or thirty. Again, successful eradication requires resident involvement and cooperation.

The sooner we know, the lower the cost to you.

**If a tenant declines any regularly scheduled inspections and/or preventive treatments, the tenant is responsible for the full cost of any treatment of any subsequent infestation that occurs in the next six calendar months.**

## Our Mission

*The mission of the Harrietstown Housing Authority is to provide public housing and tenant-based assistance program residents with clean, safe and affordable housing in a non-discriminatory manner.*

*The Harrietstown Housing Authority is committed to operating in an efficient, fiscally prudent, ethical and professional manner.*

*The HHA will encourage and monitor partnerships with appropriate community agencies in order to improve the quality of the resident's lives.*

## Our Staff

### EXECUTIVE DIRECTOR

Sarah A. Clarkin

### HOUSING ASSISTANT

Tammy Burdt

### HOUSING CHOICE VOUCHER SPECIALIST RESIDENT SERVICES COORDINATOR

Irene Snyder

### FACILITIES MANAGER

David Siegrist

### MAINTENANCE STAFF

John Burns  
Patrick Giblin

### ACCOUNT CLERK

Kathy Scriver



## Harrietstown Housing Authority

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Fax: 518-891-3630  
[www.harrietstownha.org](http://www.harrietstownha.org)

### HHA Office Hours

9:00 a.m.-1:00 p.m.

### Get the Newsletter Via E-Mail!

We encourage those with access to e-mail to sign up for e-mail delivery of the monthly newsletter. To sign up, send a quick e-mail to [kscriver@harrietstownha.org](mailto:kscriver@harrietstownha.org).

The newsletter is also available on the website:  
[www.harrietstownha.org](http://www.harrietstownha.org)

**After Hours**  
**Emergency Call Number**  
**(518) 619-0720**