

Harrietstown Housing Authority – Lake Flower Apartments
Propane Tank Replacement

**SECTION 00 1113
ADVERTISEMENT FOR BIDS**

FROM:

1.01 THE OWNER (HEREINAFTER REFERRED TO AS OWNER):

- A. Harrietstown Housing Authority
- B. Address:
14 Kiwassa Road, Suite 1
Saranac Lake, NY 12983

1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):

- A. Architectural & Engineering Design Associates, P.C.
- B. Address:
1246 Route 3, P.O. Box 762
Plattsburgh, NY 12901

1.03 DATE: JULY 12, 2023

1.04 TO: POTENTIAL BIDDERS

- A. The Harrietstown Housing Authority is requesting sealed bids for the propane tank replacement project at Lake Flower Apartments, 14 Kiwassa Road, Saranac Lake, New York. Bids will be received until 10:30 am August 07, 2023 and then publicly opened and read aloud at the Harrietstown Housing Authority directly after.
- B. Bid proposals submitted prior to the public bid opening by U.S. Mail, private carrier, or hand delivered are to be sent to Harrietstown Housing Authority at 14 Kiwassa Road, Suite 1, Saranac Lake, NY 12983 in care of Sarah A. Clarkin, Executive Director. All bids shall be submitted in a sealed envelope with the words "Harrietstown Housing Authority - Lake Flower Apartments - Propane Tank Replacement" clearly printed on the front.
- C. Bid proposals submitted the day of the bid opening are to be delivered to Harrietstown Housing Authority at 14 Kiwassa Road, Suite 1, Saranac Lake, New York 12983 in care of Sarah A. Clarkin, Executive Director prior to 10:30 am. All bids shall be submitted in a sealed envelope with the words "Harrietstown Housing Authority - Lake Flower Apartments - Propane Tank Replacement" clearly printed on the front.
- D. Project Description: Removal of existing above ground 500-gallon propane tank. Installation of a new 1000 gallon above ground propane tank and connection back to existing equipment & generator. Work will include site improvements.
- E. Projects Documents may be examined at no expense at the office of the Architect/Engineer; Architectural & Engineering Design Associates, P.C., 1246 Route 3, Plattsburgh, NY, (518) 562-1800.
- F. Electronic Project Documents are available in the form of a PDF to any interested bidder through the office of AEDA, P.C. upon request. Paper copies can be requested at a determined value per sheet. Interested Bidders should contact Crystalle Burnell, Administrative Assistant at CBurnell@aedapc.com.
- G. Bidders will be required to provide Bid security in the form of a Bid Bond or Certified Check of a sum no less than 5% of the Bid Amount.
- H. Refer to other bidding requirements described in Document 00 2113 - Instruction to Bidders and Document 00 3100 - Available Project Information.
- I. A pre-bid conference for all bidders is scheduled for July 19, 2023 at 11:30 pm at the Lake Flower Apartments. All Prime Contract bidders as well as interested sub-contractors should plan to attend this meeting.
- J. Submit your offer on the Bid Form provided.
- K. Harrietstown Housing Authority encourages M/WBE firms and section 3 participating businesses to apply.

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- L. Harriestown Housing Authority requires Section 3 participation per HUD requirements.
- M. Your offer will be required to be submitted under a condition of irrevocability for a period of 45 days after submission.
- N. The Owner reserves the right to accept or reject any or all offers.

END OF SECTION